MAKINGA DIFFERENCE CORPORATE CITIZENSHIP

SKILLS TO SUCCEED LEARNING EXCHANGE CRITICAL SETTINGS & LOGGING IN JANUARY 2021

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CHECKING YOUR SETTINGS CHROME

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	On startup	Notifications	≡ Settings Q
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<u>F</u> ind Ctrl+F	O Continue where you left off	JavaScript Allowed	
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H <u>e</u> lp ►		Show all	- Popups
Exit Ctrl+Shift+Q		Allowed	Allowed

NOTE! You must enable the following for the Skills to Succeed Learning Exchange to work properly:

- Cookies
- Popups
- JavaScript

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- 1. Open **Chrome** and click the three-dots icon in the upper left.
- 2. Click Settings
- 3. Click the link Show advanced settings (at the bottom of the window)
- 4. In the Privacy section, click Content settings...
- 5. In the **Cookies** section, select option Allow sites to save and read cookie data (recommended).

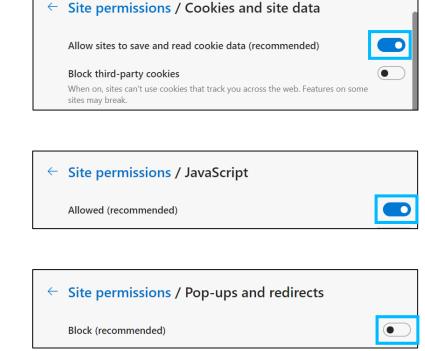
- 6. In the Pop-ups section, select Allowed.
- 7. In the **JavaScript** section, select Allow (recommended).

CHECKING YOUR SETTINGS MICROSOFT EDGE

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	Site permissions	
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Ø	Camera Ask first	>
Û	Microphone Ask first	>
((0))	Motion or light sensors Allow sites to use motion and light sensors	>
Q	Notifications Ask first	>
2L	JavaScript Allowed	>
ŝ	Adobe Flash Always block Flash (recommended)	>
	Images Show all	
ď	Pop-ups and redirects Blocked	



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- Cookies
- Popups
- JavaScript

- 1. Open **Microsoft Edge** and click the three-dots icon in the upper left.
- 2. Click Settings
- 3. Click Site Permissions
 - a. On smaller browser windows click the menu icon to display all settings = Settings
- 4. In the **Cookies** section, enable option Allow sites to save and read cookie data (recommended).
- 5. In the **JavaScript** section, select Allow (recommended).
- 6. In the **Pop-ups** section, disable option Block (recommended).

CHECKING YOUR SETTINGS IOS SAFARI

Settings	Settings Safari	Safari Block Cookies	Settings Safari	Settings Safari	Safari Advanced
S Phone >	Favorites >	COOKIES AND WEBSITE DATA	GENERAL	Block Pop-ups	
Messages >	Open Links In New Tab >	Always Block	Passwords >		Website Data
FaceTime >	Block Pop-ups	Allow from Current Website Only	AutoFill >	PRIVACY & SECURITY Do Not Track	
🯹 Maps >	PRIVACY & SECURITY	Allow from Websites I Visit	Frequently Visited Sites	Block Cookies Allow from Websites Visit >	JavaScript
Compass >	Do Not Track	Always Allow 🗸	Favorites Favorites >	Fraudulent Website Warning	Web Inspector
💋 Safari >	Block Cookies Always Allow >		Open Links In New Tab >	About Safari & Privacy	To use the Web Inspector, connect to Safari on your
🖴 News >	Fraudulent Website Warning				computer using a cable and access your iPhone from the Develop menu. You can enable the Develop menu in Safari's Advanced Preferences on your computer.
	About Safari & Privacy		Block Pop-ups	Clear History and Website Data	Salari s'Advanced Preferences on your computer.
				READING LIST	
				Use Cellular Data	
				Use cellular network to save Reading List items from iCloud for offline reading.	
				Advanced >	

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- Cookies
- Popups
- JavaScript

1. From your home screen, open the Settings app

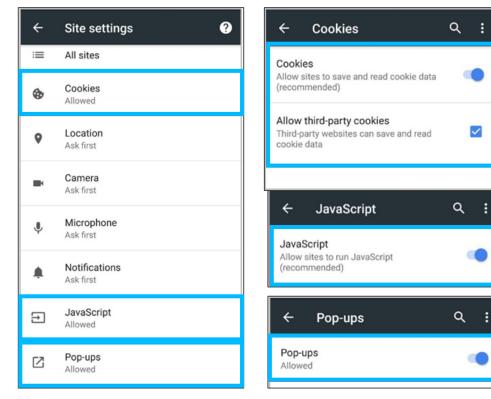
2. Scroll down and Tap Safari.

- 3. For **Cookies**, under the Privacy & Security section Tap Block Cookies > Always Allow.
- 4. For **Popups**, under the General section, toggle the switch next to "Block Pop-ups" to the ON position to enable.
- 5. For **JavaScript**, scroll to the bottom and Tap Advanced then toggle the switch next to "JavaScript" to the ON position to enable.

CHECKING YOUR SETTINGS ANDROID CHROME

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	New incognito tab	On
	Bookmarks	Home page
	Recent tabs	On
	History	Advanced
	Downloads	Privacy
	Share	Accessibility
	Find in page	
	Add to Home screen	Site settings
	Request desktop site	Data Saver
	Settings	Off



NOTE! You must enable the following for the Skills to Succeed Learning Exchange to work properly:

- Cookies
- Popups
- JavaScript

- 1. On your Android device open the Chrome app
- 2. Tap More > Settings
- 3. Under the Advanced section Tap Site settings
- 4. For **Cookies**, Tap Cookies then the slider to the ON position (Allowed). Check the "Allow third-party cookies" checkbox.
- 5. For **Popups**, Tap Pop-ups then the slider to the ON position (Allowed).
- 6. For **JavaScript**, Tap JavaScript then the slider to the ON position (Allowed).

LOGGING IN FIRST TIME

The first time you log on, you need to change your password and provide some additional information to retrieve it in the future, if needed.

Note! Click the info button for *Password policies* to see the rules for creating passwords.

- 1. Enter your *New Password* and *Confirm* it. See password requirements on next slide
- 2. Enter the *word verification*. In this example, the word is *fishes*.
- 3. Enter your *email* and repeat it.
- 4. Select and answer your two security questions. This will allow you to retrieve your password if you forget it.
- 5. When you have completed all the information, press the *Send* button.

accenture	LEARNING EXCHANGE	SKILLS TO
	Change password	
	Password polioles The password must meet the following requirements:	
	Usemame (required):	
	Enter the verification code (required):	
	Information needed to recover the user or password Security question Answer 1 (required): Security question	
	Answer 2 (required): Send Back	

LOGGING IN FIRST TIME – PASSWORD REQUIREMENTS

Please be aware that password requirements have changed for the Skills to Succeed Learning Exchange platform due to security upgrades.

Strong Password Requirements:

- Must be at least 8 characters.
- Must not contain the user name.
- Must contain at least one capital letter.
- Must contain at least one lowercase letter.
- Must contain at least one number.
- Do not include commonly used words.
- Do not use the same character more than four times consecutively.
- Do not use key patterns or sequences of characters using keys that are adjacent to each other on a standard keyboard (vertically, horizontally, or diagonally).
- The password must not be the same or similar to any previously used password

Password Expiration:

- Passwords must be changed every 75 days.
- Password expiration notices will occur
 15 days before the expiration date.

Account Security and Lockout:

- Security questions are now required to recover passwords.
- All users will be prompted to update their security questions.
- Accounts will be locked when a password has been entered incorrectly 6 times in a 30-minute period.