



Position Name: Site Screener - Casual

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| Location: | 120 Skyview Ranch Drive NE |
| Employee Status: | Casual |
| Reporting To: | Recreation Team Lead |
| Date Available: | Immediately |
| Application Closing Date: | Until a suitable candidate is found |
| Rate of Pay: | To be commensurate with qualifications, training, and relevant experience |

Designed to improve quality of life, the Multi Generational Housing & Community Centre campus includes designated supportive living and long-term care spaces for seniors that promote mental, physical, social, and spiritual well-being. Working with our care provider Park Place Senior's Living, we are committed to best in class care for our residents and are looking for individuals to join our family. We have a great opportunity If you would like to work at our state of the art, inter-generational campus, and are committed to serving our residents with care and compassion.

Position Summary

Multi-Generational Housing & Community Centre campus is currently looking for a dedicated, motivated, and passionate individual to join our team as a Site Screener.

Typical Duties and Responsibilities

- Ensure that all individuals perform hand hygiene and put on a clean mask prior to accessing the building
- Welcome and greet all individuals entering the building
- Advise all those entering to complete the sign in forms and review and read the Health Screening questionnaire
- Ensure those accessing the building have been approved and are permitted to enter
- Keep front entrance stocked with masks and hand sanitizer
- Inform those failing to meet any of the criteria outlined above that they are unable to enter the building and contact a Supervisor should additional support be required
- Performs other duties as required.

Qualifications/Skills/Job Requirements

- Grade 12 diploma required.
- Excellent customer service skills that can help put people at ease.
- Demonstrates effective communication, problem solving and organizational skills.
- Ability to function as an effective team member with other staff, residents, families, and the public.
- Ability to read, write, speak, and comprehend the English language.
- Mentally and physically able to perform duties as outlined.
- Ability to work independently with minimal supervision and to complete assignments in a safe and timely manner.



- Demonstrates concern and interest in providing a safe and attractive environment for residents, families, guests / visitors, and staff.

Note:

- The successful applicant for this job posting must provide satisfactory proof, or have such proof on file, that they have received the COVID-19 vaccination and any required COVID-19 booster vaccination. This requirement shall be waived if the applicant has not received the vaccination due to any legislated protected human rights grounds. In such a case, and upon presentation of sufficient proof, Multi-Generational Housing & Community Centre shall make reasonable attempts to accommodate the applicant to carry out their role where possible recognizing that the health and safety of other employees and residents will be a priority.
- *To further protect our residents as well as other employees and volunteers, **Multi Generational Housing & Community Centre requires all employees to produce a clear Vulnerable Sector Search within 6 months prior to starting work.***

If interested in this opportunity, please email hr@generationscalgary.com